

## ST. KATHARINE DREXEL PARISH COMMITTEE REPORT

**Name of Committee:** School Board of Education

**Date of Meeting:** January 21, 2010

**Committee Chairperson:** Janice Tischler

**Members Present:** Susan Caine, Pat Clark, Barb Haase, Mary Luckas, Todd Priewe, Art Schroeder, Janice Tischler and, Kathy Vanden Boogart

**Absent:** Fr. John, Dan Booker, Fr. Jose, Troy Schliesman, and Roland Voelker

**Guests:** Lois Ely

- 1) Call to Order - 7:05 p.m.
- 2) Opening Prayer - Janice Tischler led the group praying the Our Father. Offered thoughts on those suffering in Haiti
- 3) Introduction of guests present -
  - a) Lois Ely
- 4) Review and approval of previous meeting minutes.
  - a) By consensus, the group agreed to approve the December 18, 2009 minutes.
- 5) Audience Comments / Eyes and Ears.
  - a) Cougar's Closet will have a clothing exchange in early February-2010
  - b) A parent had commented to school board member about low-waist pants being seen lately. Parents need to check and see if their children are out growing their clothes and watch for exchange date to be announced soon.
- 6) Correspondence.
  - a) None received.
- 7) Pastor's Report
  - a) Fr. John gave a wonderful homily on January 21, 2010 honoring St. Agnes and thereby honoring our 13-year old girls.
- 8) Administrator's Report - Barb Haase
  - a) Recap of Catholic Schools Week Schedule
    - i) The chili supper on January 30, 2010 is expecting over 300 people.
    - ii) On Monday February 1, 2010, our 'Wise Ones' (parish members) are invited to play board games and have a snack with our students.
    - iii) A number of activities are planned for the week.
  - b) Registration forms need to be turned in. Follow-up letters will be sent.
  - c) Open enrollment brochure and application documentation (bilingual) will be sent out next week-ending January 29, 2010.
  - d) 4K registration information packets will go out in February. Registration through BDUSD will be in April. SKDS will hold 4K registration on:
    - Monday, April 12 from 7:00 A.M. to 6:00 P.M.
    - Tuesday, April 13 from 7:00 to 9:00 A.M. and 4:00 to 6:00 P.M.Registration will take place in our school library.

- e) Barb shared a Budget Planning analysis from St. Gabriel, Hubertus. As a summary, our tuition, fees, and salary ranges are aligned with surrounding Catholic schools in Dodge and Washington Counties.
- f) Fast Facts 09-10 handout - Barb summarized her thoughts about the document for the board.
- g) Christmas gathering on January 8, 2010 was very nice.
- h) Financial assistance for families needs to have a more formalized procedure. Gail Kraig has passed along information from her school in West Bend. Barb intends to adapt the documentation and process. This will help us become better organized with the financial assistance administration.
  - i) We have over 40 students on 'free and reduced' meals programs. Dodge County has been hit hard by the current economy. These 'free and reduced' meals programs are verified through the programs administrative process hence validated.
  - ii) Our Annual Fund Appeal for financial assistance will be upgraded and revised.
  - iii) We are continuing to find ways to make it financially feasible for parents to send their kids to SKDS. We need to reach out to whomever wants to come.
- 9) Committee Reports and Next Scheduled Committee Meeting Dates.
  - a) SCRIP Committee - Group Discussion
    - i) A parish SCRIP campaign is under way.
    - ii) Barb Haase reported that the school children participated in a contest to write a 'jingle' for the SCRIP program. The winner will be announced by February 5, 2010.
  - b) Financial Report/Budget - Lois Ely
    - i) Lois Ely reported and discussed the financial report.
      - (1) 2009-10 analysis of revenue received relative to the full year budget

	2009-10
	Period ending 12/31
Tuition - Parish members	56%
Tuition - Non-parish members	97%
Pre-school	57%
Instructional fees	84%
Extend-A-Day fees	44%

- ii) Lois questioned whether there would be any money passed along from the Golf outing.

**Action Item:** Send John Grey's contact information along to Lois Ely so that she can contact John.

**Follow Up Work-Person Responsible:** Susan Caine

- c) Development Committee - Janice Tischler
  - i) An Evening of Glitz 2010 - The first meeting will be in February
    - (1) An Evening of Glitz will be November 13, 2010 at Old Hickory.
- d) Endowment - Todd Priewe
  - i) Next meeting will be Tuesday, February 16, 2010

- ii) Reviewed December-2009 results
- iii) Reviewed second quarter (10/1/2009- through 12/31/2009 results)

10) Parish Council Liaison Report -

- a) No report

**Follow Up Work-Person Responsible:** Janice Tischler - Prior to next school board meeting.

- i) School Board liaison to the parish council schedule
  - (1) January 28, 2010 - Dan Booker
  - (2) February, 25, 2010 - Todd Priewe
  - (3) March, 25, 2010 - Janice Tischler
  - (4) April 29, 2010 - Susan Caine
  - (5) May 27, 2010 -
  - (6) June 24, 2010 -

11) Old Business.

- a) Strategic Planning -
  - i) The group is progressing through the long range objectives.
  - ii) Next step will be long range action plans.

12) New Business.

- a) Mary Luckas volunteered to get an alumni listing and mailing appeal together.
- b) Parish Finance Meeting - Next meeting Tuesday, February 9, 2010.
- c) Budget 2010-11 Development
  - i) Barb Haase reported that first-pass budget numbers are required by February 9, 2010.
  - ii) The school finance sub-committee should expect a number of brief development meetings leading up to this dead line.

13) Adjournment - 8:30 p.m.

Next Meeting Date/Time/Location: 7:00 p.m., Thursday, February 18, 2010 in room 215 at the Elementary Campus, 503 S. Spring St.

- To: Parish Council (Check one)
- For your information. No action needed at this time.
  - Please put us on your next agenda. See attachment.
  - We need directions and further input. See attachment.
  - Other. See attachment.