

ST. KATHARINE DREXEL SCHOOL BOARD

St. Katharine Drexel School Board

Meeting Minutes for Thursday, November 15, 2007 Spring Street Campus

Present: Bonnie Bender, Dan Booker, Beth Jewell, Todd Priewe, Randy Richard, Troy Schliesman, Janice Tischler and Renee Wahlen Tillema

Absent: Barb Haase, Fr. John Schreiter, Fr. Carlos Florez,

Guests: Steve Budde (parish liaison) and Lois Ely (bookkeeper)

The meeting was called to order at 7:00 p.m. by Randy Richard with a thoughtful opening prayer.

Minutes: Troy Schliesman made a motion to approve the October meeting minutes as presented, seconded by Todd Priewe. Minutes approved.

Correspondence: Kathy Armstrong requested a meeting with the school board; Randy Richard suggested that she first meet with the school finance committee.

Administrator's Report: Barb Haase was unable to attend the meeting due to illness. She did leave an update for board members. There will be a letter going out to parishioners on upcoming student projects. The recent parent/student/teacher conferences went well. The SPA study process is ongoing. Students and staff are busy preparing for Advent and the upcoming Christmas program which will be December 13. Mark your calendars!

COMMITTEE REPORTS

SCRIP: A Scrip table was set-up at the Catholic Women's Holiday Fair and \$2,000 worth of Scrip cards was sold. All the cards were set out on a table and this seemed to help people realize just how many options were available to choose from. A Scrip Christmas gift sale will take place this coming weekend in church; posters have been printed to advertise the sale. Scrip sales are at \$ 23,640. A check from Scrip has been issued to the school for \$7,400.

Financial Report: Lois Ely distributed balanced sheets through October. There were no questions on the figures as presented.

Finance: Dan Booker reported that the finance meeting was cancelled this month due to the unavailability of several members. They will be meeting regularly from now until the new budget is presented.

Development: Janice Tischler reported that the Development committee did not meet last month. Jim Kulka will be resigning as Development chair at the end of the year. The Evening of Glitz total was \$24,136 with plans already in the works to grow for next year. Renee Wahlen Tillema reported that the PR committee wanted the OK for a tuition assistance weekend on February 9-10. A reminder that the holiday teacher/staff appreciation party will be Friday,

January 4. Football Mania reported a profit of \$42,000. A discussion on the awareness and understanding of certain school programs took place. Troy Schliesman suggested some kind of fair with each committee and program having a booth set-up so parents could learn about what the committees and programs do and how parents can earn points.

Endowment: A letter went out in the monthly parish mailing.

Parish council liaison: Steve reported that most of the last parish council meeting was used to discuss Lifelong Faith Formation, committees, personnel information and a discussion on the rectory. A well represented group of audience members expressed their concern over proposed additional parish positions. Beth Jewell reported that this has been tabled until the next fiscal year.

Old Business: The delinquent tuition policy (pages 9 and 10) from the school handbook was reviewed. Randy Richard asked members if this policy was good enough, or if it should be revised. Discussion took place on enforcing the policy and the need to take the task of delinquent tuition collection away from the administrator/principal's responsibility. The board agreed to support the policy as written; Randy Richard will go to Fr. John to discuss this matter more thoroughly.

New Business: The Org grid is ready to be published. Visitors to the website can see what committees exist at SKDS and there will be an e-mail option to help in the communication process. This chart should help parents know what group to contact with questions. Randy Richard had asked board members to indicate which of the action items for each of the identified goals they would be willing to champion. He did assign each member to several items and encouraged them to report back on their progress as a way to keep the board engaged. Randy and Greg Armstrong are planning to attend a school recruitment seminar in West Bend.

Committee Meetings

Parish Council: November 29 at 7 p.m. Parish Hall on Maple Avenue.
School Board: December 20 at 7 p.m. Elementary Campus Room 215
SCRIP: December 3 at 7:45 p.m. Scrip office
Development: December 3 at 7 p.m. Parish Center
School Finance: TBA
Public Relations: November 28 at 5:30 p.m. Parish Center
Parish general committee meetings: December 11 at 7 p.m.

Adjournment: Beth Jewell made a motion to adjourn, seconded by Bonnie Bender. Motion approved and the meeting was adjourned at 9:20 p.m.