

ST. KATHARINE DREXEL SCHOOL BOARD

ST. KATHARINE DREXEL SCHOOL BOARD MEETING MINUTES FOR THURSDAY, OCTOBER 18, 2007 SPRING STREET CAMPUS

Present: Bonnie Bender, Dan Booker, Barb Haase, Beth Jewell, Todd Priewe, Randy Richard, Troy Schliesman, Janice Tischler and Renee Wahlen Tillema

Absent: Fr. John Schreiter, Fr. Carlos Florez,

Guests: Steve Budde (parish liaison) and Lois Ely (bookkeeper)

The meeting was called to order at 7:00 p.m. by Randy Richard. The opening prayer included reviewing the vision, mission, philosophy, and goals of SKDS.

Minutes: Troy Schliesman made a motion to approve the September meeting minutes as presented, seconded by Todd Priewe. Minutes approved.

Correspondence: Barb Haase reported that a former student, St. Peter's graduate of 1958, has been in contact with her about sending a fundraising letter to alumni. She has reviewed the letter and has made some suggestions.

Administrator's Report: Barb Haase gave a SPA/WRISA (School Planning and Accreditation/Wisconsin Religious and Independent Schools Accrediting Association) update and handed out the Internal Assessment document for the board to review and become familiar with. The board will have input on the leadership, governance, finance, physical plant areas. This is a long-term project which involves the entire school. This is part of the preparation for the school visit that is coming in the third year of the accreditation process. The Education Convention is coming up on October 25-26, and Parent/Student/Teacher Conferences will follow on November 6 and 8. The "Catch the Spirit" streetlight banners recently came down per city requirements. The banners and brackets will be stored at the school for future use. A Youth Forum was held recently and Barb said it was a great day for the students who participated. Students in the Catholic Schools in Dodge and Washington Counties (Districts 6 & 7) came together to share the day which was led by Ralph Stewart.

COMMITTEE REPORTS

SCRIP: The Scrip balance sheet through September 30 shows a net profit of \$16,791.11, which is about \$1,500 above this time last year. Troy Schliesman reported that they are still working on a PowerPoint presentation, and there will be an additional cost to SKDS for the shipping of Scrip cards because of a shipping change through their vendor. On September 20 a check for \$7,100 from Scrip income was paid to SKDS.

Financial Report: Lois Ely distributed balanced sheets through September. The non-parishioner tuition has been placed in its designated column. A check from the golf outing has been received, the amount was \$13,000.

Finance: Dan Booker reported a finance meeting took place on October 10. The committee wanted to get a feel for what was coming up in the next budget planning cycle. In November, finance will start having regular meetings. The Parish finance committee will be looking for numbers from the school board by the end of November. Parish contributions are still on the upswing, but Dan said to be prepared for a

tough budget year coming up. Steve Budde had questions on the Archdiocese Capital Campaign. Barb reported there will be some presentations on this new program coming up.

Development: Janice Tischler reported that the Evening of Glitz has 186 people planning to attend; it is comparable in numbers to last year. The donations and baskets are of a greater value than last year. Janice will give a run down on the event at the next meeting. An auction software program will be anonymously donated and will be in use for next year. This will be very helpful in the tracking of records for this event.

Endowment: The committee did not meet this month, there should be a letter going out for the traditional October endowment month.

Parish council liaison: Bonnie Bender had the Parish Council meeting minutes for board members to look over. Most of the discussion was on parish business, especially the Archdiocese pastoral planning and parish action plan. Barb expressed her concern over the proposed additional parish positions that will be discussed at an upcoming parish council meeting.

Old Business: The new school directory will include contact information for school board members and other committee members so parents will have this information. The delinquent tuition policy was briefly discussed. Randy Richard asked members to review the policy so it can be discussed further at the next meeting.

New Business: Beth Jewell and Janice Tischler reported on the recent Archdiocesan training for the school board. There was some good information shared. Beth said she feels the present school board is going in the right direction. Renee Wahlen Tillema distributed a CD-ROM and flyer for the board members to review on green cleaning from the Healthy Schools Campaign. Troy Schliesman handed out a copy of the Org grid that is in the works and will be posted on the SKDS website in the near future. Some changes were suggested to help clarify proper order of committees. This chart should help in the communication process for parents and staff. Randy Richard asked all board members to look over the list of SKDS goals and action plan and list their top five choices to be a "champion" for. They should respond back before the next meeting and they will be assigned tasks to help keep each goal on track.

Committee Meetings

Parish Council: October 25 at 7 p.m. Parish Hall on Maple Avenue.

School Board: November 15 at 7 p.m. Elementary Campus Room 215

SCRIP: November 5 at 7:45 p.m. Scrip office

Development: TBA Parish Center

School Finance: November 14 at 7 p.m. teacher lounge Spring St.

Public Relations: October 29 at 5:30 p.m. Parish Center

Parish general committee meetings: November 13 at 7 p.m.

Adjournment: Todd Priewe made a motion to adjourn, seconded by Bonnie Bender. Motion approved and the meeting was adjourned at 8:20 p.m.