



Home and School Association Meeting

CHAIRPERSON: Heather Eggers
MEETING DATE: October 12, 2011
MEETING TIME: 6:30PM
LOCATION: Maple Avenue Church Hall

CALL TO ORDER: 6:36PM
ADJOURNED: 7:35PM
MINUTES TAKEN BY: Kate Meyer
NEXT MEETING: November 9, 2011
TIME: 6:30PM
LOCATION: TBA

MEMBERS PRESENT: Shawn Hilliard, Kyle Roux
 Jenny Wendorf Jill Kaufmann
 Amanda Hilliard Beth Jewell
 Teresa Scarpa Kate Meyer
 Tracy Gundert Heather Eggers
 Jennifer Bohlig

AGENDA ITEM	DISCUSSION/CONCLUSION	ACTION/FOLLOW-UP	PERSON RESPONSIBLE
Call to Order	The meeting was called to order at 6:36PM		Heather Eggers
Prayer	Jennifer Bohlig led the group in prayer		Jennifer Bohlig
Approval of Minutes – September 2011	There were no changes to September 2011 meeting minutes	MOTION: A motion was made by Jill Kaufmann and seconded by Shawn Hilliard to approve the minutes. Motion carried	Heather Eggers
Treasurer's Report 1. Budget Update	Tracy Gundert reported a balance of \$13782.14. The money needed for the Skip Jones concert was taken from Family Fun Nights. Suggestion to allocate funds in the budget for special events where H&S is called in to provide food/other. This would allow us to review our spending each year on special events and put a dollar limit on how much money we can allocate to special events and still be able to fund our other events.	MOTION: A motion was made by Beth Jewell and seconded by Shawn Hilliard to approve budget. Motion carried Heather Eggers and Tracy Gundert will meet with Barb Haase to discuss budget.	Tracy Gundert Heather Eggers

AGENDA ITEM	DISCUSSION/CONCLUSION	ACTION/FOLLOW-UP	PERSON RESPONSIBLE
Meeting Raffle	Teresa Scarpa won the \$25 scrip certificate		Kate Meyer
Additions to the Agenda	<p>Teresa Scarpa will lead the November 9 meeting in Heather Egger's absence</p> <p>Some of our current board members will be transitioning out of H&S next year. We ask that current members begin actively searching for officers for next year.</p>		Heather Eggers
Appointment of Teresa Scarpa as VP	A vote was conducted for Vice President. Teresa Scarpa was elected to Vice President and sworn in to office by Beth Jewell		Heather Eggers Beth Jewell
<p>Committee Reports</p> <p>1. Pre-K/Kindergarten Picnics Wrap up</p> <p>2. Convention Baskets</p> <p>3. Carnival</p> <p>4. November Family Fun Night</p> <p>5. Appreciation Concert Update</p>	<p>Jill Kaufmann reported that 300 people were served over the three days picnics were held. The turnout was great and everyone seemed to really enjoy themselves. Teresa Scarpa will chair these events next year</p> <p>No money or baskets are needed for the Teacher Convention this year. The format was changed this year, but baskets will be needed again next year.</p> <p>Donations and raffles sales are lower this year compared to last year. However, our expenses are lower as well this year. So I don't think we will have a major impact on our profit.</p> <p>Sheriff's department can not get a new printer cartridge in time for Carnival. Approved buying a printer cartridge to be used by Sheriff's department to make ID'S.</p> <p>Jill Kaufmann reported Wayland will send volunteers for both shifts for Carnival. Heather Eggers will approach John Veling about making buttons again this year.</p> <p>Ideas for next year's Carnival included Kohl's Volunteer program and changing date for Carnival.</p> <p>Amanda Hilliard reported progress on November FFN. Will check on space reservation and get a To Do list from Heather Eggers for event.</p> <p>Beth Jewell reported that approximately 100 people attended the Skip Jones Concert. We served cheese,</p>		<p>Jill Kaufmann</p> <p>Beth Jewell</p> <p>Heather Eggers</p> <p>Amanda Hilliard/Teresa Scarpa</p> <p>Beth Jewell</p>

AGENDA ITEM	DISCUSSION/CONCLUSION	ACTION/FOLLOW-UP	PERSON RESPONSIBLE
<p>6. Teacher Conference Meals</p> <p>7. Wish Tree Update</p> <p>8. What we collect</p> <p>9. Sunshine Fund</p>	<p>sausage, crackers, cookies, caramel apple sundaes, coffee, and hot cider.</p> <p>Kate Meyer reported no other volunteers needed for meals.</p> <p>Wish trees are both set up at school. Jenny Merrill completed project again this year.</p> <p>Beth Jewell brought two additions from newsletter re: collecting new items for school; Loaves of Love and Pepsi. We are unsure of who provided information.</p> <p>We are looking for a McDonald's receipt coordinator for this upcoming year. Jenny Wendorf expressed interest in coordinating program.</p> <p>During the September meeting there were questions regarding the Sunshine Fund; why is it named this way and what have we used the funds for. The funds are used on a case by case basis and we will retain the name Sunshine Fund on the budget.</p>	<p>Beth Jewell will follow up with Jenny to go over the process.</p>	<p>Kate Meyer</p> <p>Heather Eggers</p> <p>Beth Jewell</p> <p>Beth Jewell</p>
Adjournment	7:40PM	Motion to adjourn made by Shawn Hilliard, seconded by Jenny Wendorf.	